

NOTICE OF A PUBLIC MEETING

November 30, 2012

Notice is hereby given that a meeting of the Commissioners Court of Harris County, Texas, will be held on **Tuesday, December 4, 2012 at 10:00 a.m.** in the Courtroom of the Commissioners Court of Harris County, Texas, on the ninth floor of the Harris County Administration Building, 1001 Preston Avenue, Houston, Texas, for the purpose of considering and taking action on matters brought before the Court.

Agendas may be obtained in advance of the court meeting in the office of the Commissioners Court Coordinator, Suite 938, Administration Building, 1001 Preston Avenue, Houston, Texas, in the Commissioners Court Courtroom on the day of the meeting, or via the internet at www.harriscountytexas.gov/agenda.

Stan Stanart, County Clerk
and Ex-Officio Clerk of Commissioners Court
of Harris County, Texas



Olga Z. Mauzy, Director
Commissioners Court Records





HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 • Houston, Texas 77002-1817 • (713) 755-5113

Ed Emmett
County Judge

El Franco Lee
Commissioner, Precinct 1

Jack Morman
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

R. Jack Cagle
Commissioner, Precinct 4

No. 12.23

AGENDA

December 4, 2012

10:00 a.m.

Opening prayer by Pastor Chris Carter of True Vine Missionary Baptist Church in Crosby.

I. Departments

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Construction Programs
 - d. Toll Road Authority
 - e. Flood Control District
 - f. Architecture & Engineering
2. Budget Management
3. Legislative Relations
4. Information Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire Marshal
12. County Clerk
13. County Attorney
14. County Courts
15. Probate Courts
16. Travel & Training
 - a. Out of Texas
 - b. In Texas
17. Grants
18. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
19. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
20. Miscellaneous

II. Emergency/supplemental items

III. Public Hearings

IV. Executive Session

V. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.harriscountytexas.gov/agenda.

I. Departments

1. Public Infrastructure Department

a. Public Infrastructure

Recommendation for approval of an agreement with Barry Silverman in the amount of \$65,000 for review, recommendations, and facilitation of communication and information service activities of the various divisions of the Public Infrastructure Department.

b. Right of Way

1. Recommendation that the court approve certain projects, decrees of public necessity and convenience for acquisition of specific properties on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Five tracts from Boudreaux Road to Willow Creek for the Shaw Road project in Precinct 4 (UPIN 13104MF04D01).
 - b. Tracts 1, 2, and 3 from FM-2920 to north of Emerson Ridge Drive for the Holzwarth Road South project in Precinct 4 (UPIN 12104M23NS01).
2. Recommendation that the court authorize certain projects, acquisition of specific properties, payment of compensation, and relocation assistance on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Eight tracts for the Hunting Bayou channel right of way project in Precinct 1 (UPIN 070900H1R001).
 - b. Tract 06-839.0 in the Hampshire Oaks Subdivision in Precinct 2 (UPIN 030900D1E004).
3. Recommendation that the court authorize the county to dedicate to the public a flood control, drainage, and detention easement across certain property for the Becker Road project, Tracts 1A DP and 6A DP in Precinct 3, and for the County Judge to execute the dedication of easement document (UPIN 07103M001B).
4. Recommendation that the court authorize the county to purchase Tract 10 for the West Greens Road Segment A project in Precinct 4 for the negotiated price of \$64,064, \$2,000 over the appraised value (UPIN 0010400012).
5. Recommendation that the court authorize the Flood Control District to declare as surplus and sell a sanitary sewer easement to Encanto Real Utility District for the appraised value of \$1,847 for the private development of McKenzie Park, and for the County Judge to execute the sanitary sewer easement document.

6. Recommendation that the court authorize the county to declare as surplus property a parcel of land and to exchange the property for a parcel of land in Precinct 4 owned by Hollister Business Park, LP, and for the County Judge to execute the exchange deed.

c. **Construction Programs**

1. Recommendation for approval of changes in contracts with:
 - a. Durwood Greene Construction, LP, for Fairmont Parkway from Beltway 8 to Space Center Boulevard in Precinct 2, resulting in an addition of \$233,512 to the contract amount (11/0304-2, APIN 11102M23JV01).
 - b. AAA Asphalt Paving, Inc., for asphalt paving at various locations in Precinct 3, adding three calendar days and resulting in no change to the contract amount (09/0337-1, APIN 09103M23BK).
 - c. Menade, Inc., for Skinner Road from Spring Cypress Road to Huffmeister Road in Precinct 3, resulting in an addition of \$158,315 to the contract amount (11/0131-1, APIN 0310300012).
 - d. Menade, Inc., for Spring-Cypress Road Segment B reconstruction from Faulkey Gully to SH-249 in Precinct 4, adding 19 calendar days and resulting in an addition of \$37,931 to the contract amount (11/0337-2, APIN 08104M008G).
 - e. Statewide Traffic Signal for traffic signal equipment and procurement and electrical meter installation for Fairbanks North Houston at Silver Crescent Drive in Precinct 4, resulting in an addition of \$250 to the contract amount (P202701-1, APIN 12104M23NJ11).
2. Recommendation for authorization to issue purchase orders for testing and inspection services to:
 - a. Alliance Laboratories, Inc., in the amount of \$104,945 for Becker Road from south of US-290 to north of Palo Dura in Precinct 3.
 - b. Aviles Engineering Corporation in the amount of \$72,978 to refurbish various roads in the Lyons Camp area in Precinct 4.
 - c. Terracon Consultants, Inc., in the amount of \$91,314 for Stuebner Airline Road from north of Thora Lane to FM-2920 in Precinct 4.
3. Recommendation for authorization to negotiate with Atser, LP, for material testing services for North Main Street from IH-10 to Wallisville Road in Precinct 2 (APIN 11102M23LA01).

d. **Toll Road Authority**

1. Recommendation that the court approve payment of an impact fee in the amount of \$262,570 to the Flood Control District for the Langham Creek regional detention program in connection with the Grand Parkway SH-99 Segment E project in Precinct 3.

2. Recommendation that the court approve a memorandum of understanding among Harris County, Montgomery County, and the Montgomery County Toll Road Authority concerning future development of the Tomball Tollway.
3. Recommendation that the director be assigned to represent Harris County as a member of the SB 1420 Committee for development of TxDOT's SH-288 toll lanes project.
4. Recommendation for authorization to negotiate engineering services agreements with:
 - a. AECOM Technical Services, Inc., for program management services for the authority's toll collection system.
 - b. Atkins North America, Inc., for program support services for the authority's toll collection system.
5. Recommendation for authorization for certain employees to use county vehicles or request mileage reimbursement for travel to and between certain counties in Texas during calendar year 2013 for existing and possible projects, agreements, and/or meetings involving Toll Road Authority matters.

e. **Flood Control District**

1. Recommendation for the County Judge to execute agreements with:
 - a. Freese and Nichols, Inc., in the amount of \$250,000 to provide engineering services in support of the district's countywide model and map management program.
 - b. Klotz Associates, Inc., in the amount of \$150,000 to provide engineering services in support of the evaluation and development of the North Canal, Unit E200-02-00 in the White Oak Bayou watershed in Precinct 2 (UPIN 130900E202E1).
 - c. Brenda E. Francis for landscaping maintenance of property at 1006 East T.C. Jester, Lot 13, Block 5 in the Timbergrove Manor Subdivision, Unit E100-00-00, Tract 05-804.0 in the White Oak Bayou watershed in Precinct 4.
2. Request for approval of payment in the amount of \$9,699 to the Clear Creek Watershed Steering Committee as the district's prorata share of the committee's annual budget for Unit A100-00-00 in Precincts 1 and 2.
3. Recommendation for approval of construction documents and authorization to seek bids for a four-week period for an interim basin evacuation and installation of outfall pipe under the Union Pacific Railroad Homestead stormwater detention basin at IH-610 and Homestead Road in the Hunting Bayou watershed in Precinct 1, and that the director be authorized to issue addenda as necessary (UPIN 100900H501E2).
4. Recommendation for authorization to renew membership with the National Hydrologic Warning Council as a group member at an annual cost of \$650.

5. Request for authorization to use county vehicles for travel to adjacent counties during 2013 in connection with project-related issues and meetings.

f. **Architecture & Engineering**

1. Recommendation for approval of the following plats:
 - a. Meadowview Farms, partial replat in Precinct 1; Thomas Land Surveying.
 - b. Cypress Landing Park, Section 3 in Precinct 3; Brown & Gay Engineers, Incorporated.
 - c. Cypress Landing Park, Section 5 in Precinct 3; Brown & Gay Engineers, Incorporated.
 - d. Springwoods Village PG26 in Precinct 4; C. L. Davis and Company.
 - e. Vintage Royale, Section 4 in Precinct 4; Brown & Gay Engineers, Incorporated.
2. Recommendation for cancellation of bonds for:
 - a. Pulte Homes of Texas, LP, executed by St. Paul Fire and Marine Insurance Company in the amount of \$6,375 for Creek Bend Estates, Section 4 in Precinct 3.
 - b. Pulte Homes of Texas, LP, executed by Safeco Insurance Company of America in the amount of \$6,600 for Creek Bend Trail street dedication in Precinct 3.
3. Request for the County Judge to execute amendments/agreements with:
 - a. Crouch Environmental Services, Inc., in the additional amount of \$100,000 to provide on-call environmental consultant services and related work as may be needed in connection with various county projects.
 - b. Page Southerland Page, LLP, in the amount of \$5,450,000 to design and construct a building for the Institute of Forensic Sciences.
 - c. The Rios Group, Inc., in an amount not to exceed \$100,000 with a \$100 retainer fee to provide on-call engineering services and related work for the evaluation, assessment, and location of underground utilities in connection with various county projects.
4. Recommendation for authorization to negotiate with:
 - a. Johnston, LLC, for engineering services in connection with improvements to the Newport Boulevard bridge crossing in Crosby in Precinct 2.
 - b. Zarinkelk Engineering Services, Inc., for engineering services in connection with improvements of various roads within the City of Pasadena in Precinct 2.
 - c. GC Engineering for engineering services in connection with traffic signal design and improvements along T.C. Jester Boulevard from Louetta Road to FM-2920 in Precinct 4.
 - d. SWCA Environmental Consultants, Inc., for on-call environmental services in connection with various projects in the county.
5. Recommendation for authorization to retain financial surety and repair and maintain infrastructure for:
 - a. LH 440 Partners, Ltd., in the amount of \$2,210 for Lakeshore, Section 18 in Precinct 1.

- b. The Woodlands Development Company, LP, in the amount of \$3,480 for The Woodlands Creekside Park West, Section 3 in Precinct 4.
 - c. The Woodlands Land Development Company, LP, in the amount of \$3,680 for The Woodlands Village of Creekside Park, Section 21 in Precinct 4.
 - d. The Woodlands Land Development Company, LP, in the amount of \$2,190 for The Woodlands Village of Creekside Park, Section 23 in Precinct 4.
 - e. The Woodlands Land Development Company, LP, in the amount of \$2,640 for The Woodlands Village of Creekside Park, Creekside Forest Drive and Great Heron Drive street dedication plat in Precinct 4.
6. Recommendation for release of financial surety for V-Royale Spring, LP, in the amount of \$7,600 for Vintage Royale, Section 1 in Precinct 4.
 7. Recommendation for authorization to renew an annual contract with Stripes & Stops, Inc., in the amount of \$100,000 for paint striping various roads in the Huffman maintenance area in Precinct 4, for appropriate officials to take necessary actions to complete the transaction, and for the County Auditor to make utility payments when applicable (UPIN 13104MF02J01).
 8. Recommendation for approval of a resolution to establish the East Aldine Management District as an authorized agent in connection with a grant and loan from the Texas Water Development Board's Economic Distressed Areas Program.
 9. Transmittal of notices of road and bridge log changes.

2. **Budget Management**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$79,779 and three workers compensation recoveries in the total amount of \$12,141; tort claim settlement recommendations in the total amount of \$9,497; denial of 12 claims for damages; and transmittal of claims for damages received during the period ending November 27, 2012.
- b. Request for the County Judge to execute releases in exchange for payments to the county in amounts of \$135 and \$159 in connection with settlement of accident claims.
- c. Transmittal of investment transactions and maturities for the period of November 13-26, 2012.
- d. Request for approval of payments for interest due on commercial paper notes.
- e. Request for approval of commercial paper funding for:
 1. An enterprise document management program requested by Information Technology.
 2. An enterprise web services project requested by Information Technology.
 3. The Justice Information Management System conversion project requested by Information Technology.

4. The Canal Street records management warehouse project requested by the Public Infrastructure Department.
5. Elevator upgrades at various county annexes requested by Facilities & Property Management.

- f. Request for authorization to fund the February 2013 Hotel Occupancy debt payments for Tax and Subordinate Lien Revenue Refunding Bonds, Series 2009C and 2012A in amounts of \$675,781 and \$3,942,532 and to wire payments to the paying agents on the funding date of December 14, 2012.
- g. Recommendation that the court authorize 56.5¢ as the business mileage reimbursement rate for county and Flood Control District employees effective January 1, 2013 in accordance with an Internal Revenue Service announcement.
- h. Request for approval of authorized budget appropriation transfers for the Flood Control District and county departments.

3. **Legislative Relations**

Consideration of the Harris County Federal and State Legislative Agenda for the 83rd Legislative Session and Interim 113th Congress for the period of January 2013-January 2015.

4. **Information Technology**

- a. Request for authorization to destroy certain records of Community Services in accordance with the records control schedule.
- b. Request for authorization to create:
 1. Six positions in connection with the J-Web Project and transfer the accrued time balances for any District Clerk employee who fills the positions without a break in service effective December 15, 2012.
 2. Nine positions in connection with the J-Web Project effective December 15, 2012.

5. **Facilities & Property Management**

- a. Request for authorization to renew annual agreements with:
 1. The Harris County Department of Education for lease of storage space at 6005 Westview Drive for the Law Library at an annual cost of \$4,800.
 2. The Harris County Department of Education for lease of donated space at 7613A Wade Road in Baytown for a Project Head Start Program.
 3. The Greater Harris County 9-1-1 Emergency Network for lease of space at 1301 Franklin Street at an annual cost of \$15,660.
 4. 1417 Congress Partners, Ltd., for lease of space at 216 La Branch Street and for the county to accept annual lease payments in the total amount of \$6,633.

- b. Request for approval of a one-time payment in the amount of \$5,980 to R&O Pasadena, LLC, in connection with an agreement for lease of space at 152 Fairmont Parkway in Pasadena for a Public Health clinic.
- c. Request for the County Judge to execute certain permit agreements and for authorization to pay to the City of Houston annual permit administration and encroachment inspection fees in amounts of \$232 and \$335 for use of certain public street rights of way.

6. Public Health Services

- a. Request for approval of eight loan agreements and five relocation grants in the total amount of \$152,662 in connection with the Lead Hazard Control Program.
- b. Request for approval of documents regarding recertification and reappointments of Dr. Herminia Palacio as the Local Health Authority of Harris County, and Dr. Umair A. Shah and Dr. Carolyn Fruthaler as alternates for terms that will expire December 31, 2014.
- c. Request for approval of agreements with Harris County Emergency Services District No. 5 and North Channel Emergency Medical Services to dispense medications, medical supplies, and/or immunizations to qualifying individuals in the event of a public health emergency as part of the Strategic National Stockpile Program.
- d. Request for authorization to increase the monthly maximum salary of a grant-funded mosquito control technician position effective December 15, 2012.
- e. Request for authorization to use grant funds in the amount of \$1,300 to purchase meals for meetings of the School Health Leadership Group.

7. Community Services

- a. Request for approval of three deferred down payment assistance loans in the total amount of \$42,600 for low- and moderate-income homebuyers in Precincts 1, 3, and 4.
- b. Request for approval of amendments to the annual action plan for Program Year 2012.
- c. Request for approval of an order authorizing execution of a memorandum of understanding between the Mental Health and Mental Retardation Authority of Harris County, Houston Housing Authority, and Harris County Community Services Department to coordinate services between MHMRA and HHA in connection with the Harris County Shelter Plus Care Program.

- d. Request for approval of agreements with the:
 - 1. Non-Profit Housing Corporation/Magnolia Glen, Inc., for acquisition and rehabilitation of a 189-unit vacant residential facility for development of permanent supportive housing for the homeless at 3815 Gulf Freeway in Precinct 1 using Community Development Block Grant Disaster Recovery Program funds in the amount of \$9,304,236.
 - 2. Men's Center, Inc., for acquisition of property at 3815 Main Street in Precinct 1 and development of a rental project complex at 3805 and 3809 Main Street for transitional and permanent supportive housing and related services for homeless individuals using CDBG-DRP funds in the amount of \$9,922,690.

8. **Youth & Family Services**

a. **Protective Services for Children & Adults**

- 1. Request for approval of an annual agreement with North Forest Independent School District for assignment of youth service specialists to provide social services to youth and families that are in crisis.
- 2. Transmittal of an annual report of activities and statistical information regarding juvenile case managers of the TRIAD Prevention Program who work with youth and families that appear before the Harris County Justice Courts.

b. **Children Assessment Center**

Request for approval of a memorandum of understanding between the county and the Children's Assessment Center Foundation to recognize the foundation's FY 2014 budget and usage fee amount.

9. **Constables**

- a. Request by the constables' systems manager for authorization for the Constables and their personnel to use county vehicles for travel outside of the county for education and training purposes, investigations, prisoner transport, law enforcement assistance, and legislative matters and to aid in the effective operation of the constables' offices where only vehicle expenditures are involved during 2013.
- b. Request by Constables Berry, Freeman, Jones, Camus, and Sandlin, Precincts 1, 2, 3, 5, and 8, for approval of changes to the lists of regular deputies and reserve officers with oaths and/or bonds.
- c. Request by Constable Berry, Precinct 1, for authorization to:
 - 1. Accept the donation of a fully-equipped police bicycle from John Elias for use in patrol operations in connection with a law enforcement agreement with Avalon Property Owners Association, Incorporated.

2. Extend law enforcement agreements with various civic and homeowner associations and other entities through February 28, 2013.
- d. Request by Constable Jones, Precinct 3, for authorization to extend law enforcement agreements with various civic and homeowner associations and other entities through February 28, 2013.
- e. Request by Constable Hickman, Precinct 4, for authorization to:
 1. Accept forfeiture checks in amounts of \$1,740 and \$3,914 in connection with cases in the 113th and 61st District Courts.
 2. Correct the payroll records of certain employees.
 3. Accept donated funds in the amount of \$15,500 from the U.S. Marshals Service for overtime pay in connection with participation in the Gulf Coast Violent Offenders and Fugitive Task Force.

10. **Sheriff**

- a. Request for authorization to use forfeited asset funds to purchase 75 new vehicles at an approximate total cost of \$3,615,000.
- b. Request for approval of an amendment to an agreement with the U.S. Department of Justice, Drug Enforcement Administration to assign to the Eagle Pass initiative a Harris County Task Force officer detailed to the Houston High Intensity Drug Trafficking Area Office.
- c. Request for approval of a memorandum of understanding with the Federal Bureau of Investigation to delineate the responsibilities of agencies participating in the Safe Streets Task Force.
- d. Request for authorization to accept a tractor and utility trailer awarded to the office in connection with a case in the 269th District Court.
- e. Request for authorization to correct the payroll records of certain employees.
- f. Request for approval of bilingual incentive pay for certain employees effective December 15, 2012.

11. **Fire Marshal**

- a. Request that the court consider and take possible action to prohibit the sale and use of restricted fireworks beginning December 20, 2012.
- b. Request for authorization to host a fireworks code enforcement class for law enforcement officials at a cost not to exceed \$1,200.

12. **County Clerk**

- a. Transmittal of the minutes of the court's special meeting of November 19, 2012.
- b. Transmittal of oaths of office and statements of elected/appointed officers.
- c. Request for authorization for the City of South Houston to transfer local registrar duties for vital records to the County Clerk's Office effective January 1, 2013.
- d. Request for authorization to correct the payroll records of certain employees.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Court No. 3 and the 61st, 313th, 314th, and 315th District Courts.
- b. Request for approval of an order authorizing suit and litigation expenses to abate public nuisances in Precinct 3.
- c. Request for approval of an order authorizing settlement and payment of funds in connection with a condemnation suit in County Civil Court No. 3 concerning the Aldine Mail Route project in Precinct 1.

14. **County Courts**

Request for authorization to correct the payroll record of an employee.

15. **Probate Courts**

Request by Judge Olsen, Court No. 3, for authorization to supplement the salaries of certain probate court personnel effective December 15, 2012.

16. **Travel & Training**

a. **Out of Texas**

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	Sheriff	4	Field force extrication tactics training	1/13-17/2013	Anniston, AL	\$3,500	Other
2.	Sheriff	10	Field force command & planning training	1/13-17/2013	Anniston, AL	\$8,750	Other
	Subtotal	14	Out of Texas average cost per employee:	\$875		\$12,250	

b. In Texas

	Dept.	# Emp.	Purpose	Date(s)	Location	Cost	Fund
1.	PID/TRA	21	Public Safety telecommunicator online training	TBD	Houston	\$1,575	TRA
2.	OLR	1	Health law webcast training	11/27	Houston	\$85	General
3.	PHS	1	Texas Association of Local WIC Directors Conference planning committee meetings	12/5 12/10	Galveston The Woodlands	\$90 \$60	Grant Grant
4.	Library	2	Prog. self-checkout module mgmt. & enhancements class	12/10-14	Houston	\$1,875	Other
5.	AgL Ext.	1	Water conservation training	12/3-4	San Marcos	\$400	General
6.	AgL Ext.	1	Upper Gulf Coast Ranch Expo planning meeting	12/12	Rosenberg	\$60	General
7.	Juv. Prob.	4	Female law enforcement officers seminar	12/3	Deer Park	\$436	Grant
8.	Juv. Prob.	1	Communication skills training	1/24-25/2013	Houston	\$299	Grant
9.	CAC	2	Grant writing seminar	12/4	Houston	\$80	Other
10.	CAC	2	Texas Society of CPAs Expo	12/10-11	Houston	\$590	Other
11.	CAC	2	Cultural Awareness Seminar	1/10-11/2013	College Station	\$1,720	Other
12.	Sheriff	4	N. Channel Area Chamber of Commerce Expo. & Health Fair	11/8	Houston	\$300	General
13.	Sheriff	1	DPS commercial vehicle enforcement coordinators meeting*	12/5-6	Austin	\$220	General
14.	Fire M.	1	Internet for investigators training class	1/7-8/2013	Humble	\$425	General
15.	JP 7.2	1	Justice of the Peace seminar	2/3-6/2013	Galveston	\$375	General
16.	JP 8.1	2	Texas Justice Court Training Center seminar	2/11-13/2013	Galveston	\$369	General
17.	Auditor	-	Information systems security & auditing seminar (\$860 appvd. 10/23 for 4 emps.-date change only)	12/5 & 14	Houston	-	-
18.	Pur. Agt.	1	Purchasing training class	1/14-16/2013	Austin	\$950	General
19.	OHSEM	24	Regional preparedness mtgs., exercises, & drill participation*	TBD	TBD	\$6,700	General
20.	OHSEM	24	Texas Division of Emergency Mgt. courses*	TBD	TBD	\$9,600	General
21.	Com. 3	1	Stormwater management training*	12/3-5	San Antonio	\$874	General
	Subtotal	97	In Texas average cost per employee: \$279			\$27,083	
	Total	111				\$39,333	

*Travel by county vehicle

General \$	Grant \$	Other \$	Total \$
20,358	885	18,090	39,333

Cumulative	Out of Texas \$	In Texas \$	Total \$
FY 2012-13	779,531	1,620,156	2,399,687

17. Grants

- a. Request by **Public Health Services** for authorization to accept amendments to agreements with the Texas Department of State Health Services to revise the special provisions sections of contracts for the Infectious Disease Surveillance and Epidemiology Branch Program and the Tuberculosis Elimination, Control, and Prevention 2013 Program.
- b. Request by **Constable Walker, Precinct 7**, for authorization to submit an application to the National Rifle Association Foundation, Inc., for grant funds in the amount of \$7,600, with no required cash match, for the Body Armor Program.

- c. Request by the **Sheriff** for authorization to:
 - 1. Accept from the U.S. Department of Justice, Drug Enforcement Administration grant funds in the amount of \$12,100, with no required cash match, for a leased vehicle and fuel costs in connection with an Organized Crime and Drug Enforcement Task Force investigation.
 - 2. Extend four positions funded by the Texas Department of State Health Services through December 31, 2013 for the HIV Protection Program, and temporarily transfer \$20,000 from the department's general fund pending receipt of the grant award.

- d. Request by the **County Judge** for authorization to enter into sub-grantee award agreements with the Houston Advanced Research Center for Coastal Impact Assistance Program funds in amounts of \$255,901, \$1,457,325, and \$3,203,852, with no required cash matches, for the Analysis of the Hurricane Ike Storm Surge, Southeast Harris County Water Improvement, and Analysis, Management, and Restoration of Air Quality in Harris County projects.

- e. Request by the **Commissioner of Precinct 4** for authorization to submit an application to ExxonMobil Corporation for grant funds in the amount of \$2,750, with no required cash match, in support of the Summer Nature Camp Intern Program at the Jesse H. Jones Park and Nature Center.

18. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of audited claims, including final payments to:
 - a. AAA Asphalt Paving, Inc., for Mason Creek South Trails in connection with a contract for asphalt paving at various locations in Precinct 3.
 - b. Angel Brothers Enterprises, Inc., for on-call services for asphalt overlay and base repair of various roads in Precinct 2.
 - c. Mar-Con Services, LLC, for Southmore Avenue paving and drainage improvements from west of Richey Street to east of Johnson Street in Precinct 2.
 - d. Menade, Inc., for construction of East Richey Road from Hardy Street to Aldine Westfield Road in Precinct 4.
 - e. Metro City Construction, LLP, for on-call maintenance draining improvements for various locations in Precinct 2.
 - f. Serco Construction Group, Ltd., for erosion repairs in the northern area of the county for the Flood Control District.
 - g. UFL, Inc., for tree clearing and debris removal at basin B504-01-00 for the Flood Control District.

- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.

b. **Tax Assessor-Collector**

1. Request for approval of the quarterly assessment payments to the Appraisal District for the county and Flood Control District that are due December 31, 2012.
2. Request for approval of tax refund payments.

c. **Purchasing**

1. Request for approval of projects scheduled for advertisement:
 - a. Intelligent Transportation Systems support services for the Toll Road Authority.
 - b. A land records document fee management system for the County Clerk.
 - c. Video remote interpretation software and on-demand interpreter services for the county.
 - d. Operate and maintain the wastewater lift station for the PID/Architecture & Engineering Division.
 - e. An administrator for the Texas Anti-Gang Center for the District Attorney.
 - f. Road construction at Morton Ranch Road-2 in Precinct 3 for the PID/Architecture & Engineering Division.
 - g. Paint striping of various roads in Precinct 4 for the PID/Architecture & Engineering Division.
 - h. Repair and replacement of concrete pavement, curbs, driveways, sidewalks, and related items in Precinct 4 for the PID/Architecture & Engineering Division.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the District Clerk and Sheriff's Department.
3. Recommendation that awards be made to:
 - a. Houston Communications, Inc., for Items 10-13 in the amount of \$50,120 and Battery Zone, Inc., for Items 1-9 and 14, \$72,750 low bids by category for rechargeable batteries for mobile two-way radios for Information Technology for the period of December 4, 2012-December 3, 2013, with four one-year renewal options.
 - b. Reliance Construction Services, LP, low bid in the amount of \$1,738,098 for installation of a sanitary sewer collection system installation in the Mary Eleanor/Mary Frances Subdivision in Precinct 2, and approval of bonds (UPIN 13289M23DE02).
 - c. Electronic Transaction Consultants Corporation best proposal meeting requirements for a toll collection system-back office solution for the Toll Road Authority for a one-year initial term with five one-year renewal options, and for the County Judge to execute the agreement, and approval of bonds.
 - d. Houston Area Community Services, Inc.; Houston Volunteer Lawyers Program, Inc.; Legacy Community Health Services, Inc.; and Saint Hope Foundation best proposals meeting requirements for the Ryan White Program Part A and Minority AIDS Initiative services for the Public Health Services/Ryan White Grant Administration for the period ending February 28, 2014, with four one-year renewal options.

4. Transmittal of an award with Schoenmann Produce Co., overall lowest offer in the amount of \$237,863 for produce for the county jails and Protective Services for Children & Adults for the period of December 1, 2012-March 31, 2013, with Class 1, Items 2 and 5, and Class 4 not awarded for the county jails.
5. Request for approval of renewal options with:
 - a. QuestMark Information Management, Inc., to pick-up, process, and deliver mail for the county for the period of February 1, 2013-January 31, 2014 at a cost of \$106,000.
 - b. Lone Star Uniforms, Inc., for ballistic vests for the county for the period of February 1, 2013-January 31, 2014 at a cost of \$420,000.
 - c. Advanced Health Education Center, dba MEDRelief Staffing; JWS Health Consultants, Inc., dba UltraStaff; Maxim Healthcare Services, Inc., dba Maxim Staffing Solutions; Protouch Nurses, dba Protouch Staffing; Smith & Dean, Inc., dba Dean's Professional Services; and Supplemental Health Care for temporary licensed vocational nurses for the Sheriff's Department, Juvenile Probation, and Public Health Services for the period of January 1-December 31, 2013 at a total cost of \$8,980,000.
 - d. Advanced Health Education Center, dba MEDRelief Staffing; JWS Health Consultants, Inc., dba UltraStaff; Maxim Healthcare Services, Inc., dba Maxim Staffing Solutions; Protouch Nurses, dba Protouch Staffing; Smith & Dean, Inc., dba Dean's Professional Services; and Supplemental Health Care for temporary registered nurses for the Sheriff's Department and Juvenile Probation for the period of January 1-December 31, 2013 at a total cost of \$860,000.
6. Request for approval of an extension to an agreement with A-Athletic and Medical Supply Company, Inc., for first aid supplies for county institutions for the period of December 1, 2012-February 28, 2013, or until a new contract is in place.
7. Transmittal of an amendment to an agreement with One Source Toxicology in the additional amount of \$700,000 to change the testing process and screen for additional drugs in connection with the award for drug testing kits or collection cups and confirmation of urinalysis samples for Community Supervision & Corrections for the period of September 1, 2012-August 31, 2013.
8. Request for approval of an amendment to an interlocal agreement with the City of Houston Department of Health & Human Services to decrease funds by \$150,000 for non-medical case management and service linkage services targeting not-in-care and newly-diagnosed eligible HIV and AIDS infected individuals residing within the Houston eligible metropolitan area for the Public Health Services/Ryan White Grant Administration for the period ending February 28, 2013.
9. Request for approval of an order permitting the assignment of a contract effective August 3, 2012 from Yecal Interest, LLC, dba Lacey's Deli, as assignor, to NWO Holdings, LLC, as assignee, for jury meal services for the county for the period of March 1, 2012-February 28, 2013.

10. Request that the County Judge execute amendments/agreements with:
 - a. Comcast Business Communications, LLC, for removal of the Border Gateway Patrol requirement in connection with the award for a dedicated internet service provider for Information Technology with no increase in the contract amount.
 - b. Millard Mall Services, Inc., to provide for the County Library general cleaning services in the amount of \$100,000 for restitution purposes at no cost to the county.
 - c. Saint Hope Foundation in the additional amount of \$15,000 for clinical case management services in a substance abuse and/or mental health treatment setting for eligible HIV/AIDS infected individuals residing within the Houston eligible metropolitan area for the Public Health Services/Ryan White Grant Administration for the period of March 1, 2012-February 28, 2013.
 - d. Saint Hope Foundation in the additional amount of \$21,000 for medical transportation services targeted to urban and rural areas for eligible HIV/AIDS infected individuals residing within the Houston eligible metropolitan area for the Public Health Services/Ryan White Grant Administration for the period of March 1, 2012-February 28, 2013.
 - e. Houston Area Community Services, Inc., in the additional amount of \$80,000 for primary medical care, medical and non-medical case management, and local pharmacy assistance program services for eligible HIV/AIDS infected individuals residing within the Houston eligible metropolitan area for the Public Health Services/Ryan White Grant Administration for the period of March 1, 2012-February 28, 2013.
 - f. CDMSmith, Inc., to extend the term of the agreement, modify the budget, and provide additional funds in the amount of \$1,601,581 to complete the project for housing rehabilitation, reconstruction management, and non-housing services for Community Services for the period ending March 31, 2013.
 - g. J.E. Dunn Construction Company for construction manager at risk services for the guaranteed maximum price of \$1,716,551 for renovations and construction at the Leonel J. Castillo Community Center in Precinct 2, and approval of bonds.
 - h. Motorola Solutions, Inc., in the additional amount of \$238,186 to provide installation and integration services of LTE eNodeB and microwave equipment at three sites in connection with expansion of the Public Safety 4G LTE system with opportunities for additional infrastructure, equipment, installation, integration, and maintenance services for Information Technology for the period of April 10, 2012-April 9, 2013.

11. Request for approval of an order authorizing execution of an amendment to an agreement with the National Intergovernmental Purchasing Alliance Company for the county to use the company's contracts for procurement of items and/or services when pricing is deemed most favorable for a one-year initial term with automatic renewal for one-year periods.

12. Request for approval of sole source and personal services exemptions from the competitive bid process for:
 - a. SirsiDynix, Inc., in the amount of \$7,330 sole source for additional services and connector modules for the existing system to maintain and support automated library system software for the County Library for the period of December 4, 2012-December 3, 2013, with a one-year renewal option, and for the County Judge to execute the amendment to the agreement.
 - b. John R. Pitts in the amount of \$87,083 for legislative liaison services in Austin for the county for the period of January 11-December 10, 2013.
 - c. Texas Legislative Associates; Dan Shelley and Jennifer Shelley Rodriguez; The Texas Lobby Group; Greenberg Traurig, LLP; and Jim Short, Inc.; in amounts of \$95,000 each for legislative liaison services in Austin for the county for the period of December 9, 2012-December 8, 2013.
 13. Request for authorization for a list of county surplus, confiscated property, and recyclable materials to be sold at internet auction, and for disposal of unsold surplus items.
 14. Request for authorization to delete certain property from the inventory of the District Clerk.
 15. Transmittal of bids and proposals for advertised jobs that were opened November 26 and December 3, 2012 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.
19. **Commissioners Court**
- a. **County Judge**
 1. Request for approval of resolutions congratulating:
 - a. William Scott Dawson on the occasion of his retirement from the Community Services Department.
 - b. Willard G. Puffer on the occasion of his retirement from the Public Infrastructure Department.
 2. Request for approval of a resolution designating:
 - a. December 4, 2012 as Jim DeVore Day on the occasion of his retirement from the Tax Assessor-Collector's Department.
 - b. December 2012 as Impaired Driving Prevention Month.
 3. Request for authorization to issue a variance to Thee Trinihut Bar and Grill at 19214 Clay Road, Unit R in Katy for a mixed beverage permit in connection with the Alcoholic Beverage Code.

b. **Commissioner, Precinct 1**

Request for approval of fundraisers for:

1. Clear Brook High School to host a 5K Run/Walk at Challenger Park on December 15, 2012.
2. National Forum for Black Public Administrators, Houston Chapter to host a 5K Walk at Tom Bass Park on December 8, 2012.
3. TRIGirl Sports to host a Half Marathon at Alexander Deussen Park on December 9, 2012.

c. **Commissioner, Precinct 2**

d. **Commissioner, Precinct 3**

1. Request for authorization to accept the donation of 20 Live Oak and Water Oak trees from Dennis and Deborah Kiecke to be planted in the precinct's parks or along Precinct 3 esplanades.
2. Request for the County Judge to execute an agreement with Lone Star College-Cy-Fair for cleanup along the roadsides of Huffmeister Road from Spring Cypress Road to Barklea Road in connection with the Adopt a County Road Program for the period of November 12, 2012-November 11, 2013.
3. Request for authorization for the International Trade Center to host the Texas Lunar Festival in Alief Amity Park February 14-18, 2013, and for approval of a concession agreement for the sale of soft drinks, alcoholic beverages, food, and merchandise.

e. **Commissioner, Precinct 4**

1. Request for the County Judge to execute Adopt a County Road Program agreements with:
 - a. The Martin Family for cleanup along the roadsides of Hufsmith Road from Stuebner Airline Road to Saddlebrook Champion Way for the period of November 1, 2012-October 31, 2013.
 - b. Darul Arqam Student Council for cleanup along the roadsides of Adel Road from Hugh Road to Gears Road for the period of December 1, 2012-November 30, 2013.
2. Transmittal of notice of traffic sign installations in the Spring Camp area.

20. **Miscellaneous**

- a. Transmittal of a petition filed with the 295th District Court.

- b. Transmittal by the Harris County Hospital District, dba Harris Health System, of a report concerning the status of the Medicaid 1115 Waiver Regional Healthcare Partnership Region 3 Plan.
- c. Request by the Harris County Sports & Convention Corporation for authorization for the Harris County Houston Sports Authority to transfer to the corporation any funds available in the corporation's parking revenue pledge account as outlined in the Series 2001 Bond Issuance documents.
- d. Request by Greater Harris County 9-1-1 Emergency Network for approval of the fiscal year 2013 budget.

II. Emergency/supplemental items

III. Public Hearings

Request by Budget Management for a public hearing for discussion and possible adoption of revised regulations that were approved on August 21, 2012 pertaining to scrap metal recycling businesses in unincorporated areas of Harris County effective January 1, 2013.

IV. Executive Session

- 1. Request by the County Judge for an executive session for consideration and possible approval of the reappointment of Judge Ed Emmett, with alternate delegate Commissioner R. Jack Cagle, and Commissioner Jack Morman as Harris County's representatives to the Houston-Galveston Area Council General Assembly and Board of Directors for a one-year term beginning January 1, 2013.
- 2. Request by the Commissioner of Precinct 1 for an executive session for consideration and approval of the:
 - a. Appointment of Chival A. Washington to the Harris County Public Defender Board for a term ending September 2014.
 - b. Reappointment of Daisy Stiner to the Sheriff's Civil Service Commission for a term ending December 31, 2014.
 - c. Reappointment of Tom Kvinta to the Memorial-Heights Tax Increment Reinvestment Zone No. 5, Position 7, for a term ending December 31, 2014.
 - d. Reappointment of Michelle Clayton-Collier to the Midtown Expansion Tax Increment Reinvestment Zone No. 2, Position 8, for a term ending December 31, 2014.
- 3. Request by the Commissioner of Precinct 4 for an executive session for consideration and approval of the reappointment of Michael S. Montgomery as the Harris County Fire Marshal and Chief Executive Officer effective January 1, 2013 for a two-year term ending December 31, 2014.

V. Appearances before court

The Clerk of the Court or another person designated by the presiding member of the court shall keep the time for speakers. Those persons who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting and recognition to speak may be refused at subsequent meetings of the court. Refusal to abide by the court's order may result in a Contempt of Court Citation.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested to come to the podium where they will be limited to three minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes if they have not appeared at any of the four preceding court meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute.

Adjournment.

Commissioners Court
County Judge
Commissioners (4)

Services

Public Infrastructure
Budget Management
Legislative Relations
Information Technology
Facilities & Property Management
Public Health Services
Pollution Control Services
Community Services
County Library
Youth & Family Services

Fiscal Services & Purchasing

Auditor
Treasurer
Tax Assessor-Collector
Purchasing

Administration of Justice

Constables (8)
Sheriff
Sheriff's Civil Service
Fire Marshal
Institute of Forensic Sciences
County Clerk
District Clerk
County Attorney
District Attorney
Public Defender
Community Supervision & Corrections
Pretrial Services
Justices of the Peace (16)
County Courts (19)
Probate Courts (4)
District Courts (59)
Courts of Appeals (2)

Elected
Appointed

Calendar 2012

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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8 9 10 11 12 13 14	8 9 10 11 12 13 14	8 9 10 11 12 13 14	8 9 10 11 12 13 14	8 9 10 11 12 13 14	8 9 10 11 12 13 14
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22 23 24 25 26 27 28	22 23 24 25 26 27 28	22 23 24 25 26 27 28	22 23 24 25 26 27 28	22 23 24 25 26 27 28	22 23 24 25 26 27 28
29 30 31	26 27 28 29	25 26 27 28 29 30 31	29 30	27 28 29 30 31	24 25 26 27 28 29 30

July	August	September	October	November	December
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8 9 10 11 12 13 14	8 9 10 11 12 13 14	9 10 11 12 13 14 15	8 9 10 11 12 13 14	4 5 6 7 8 9 10	2 3 4 5 6 7 8
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29 30 31	26 27 28 29 30 31	30	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29 30 31

Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2012 and Calendar 2013 on the dates noted by □. Court-approved county holidays are noted by ■.

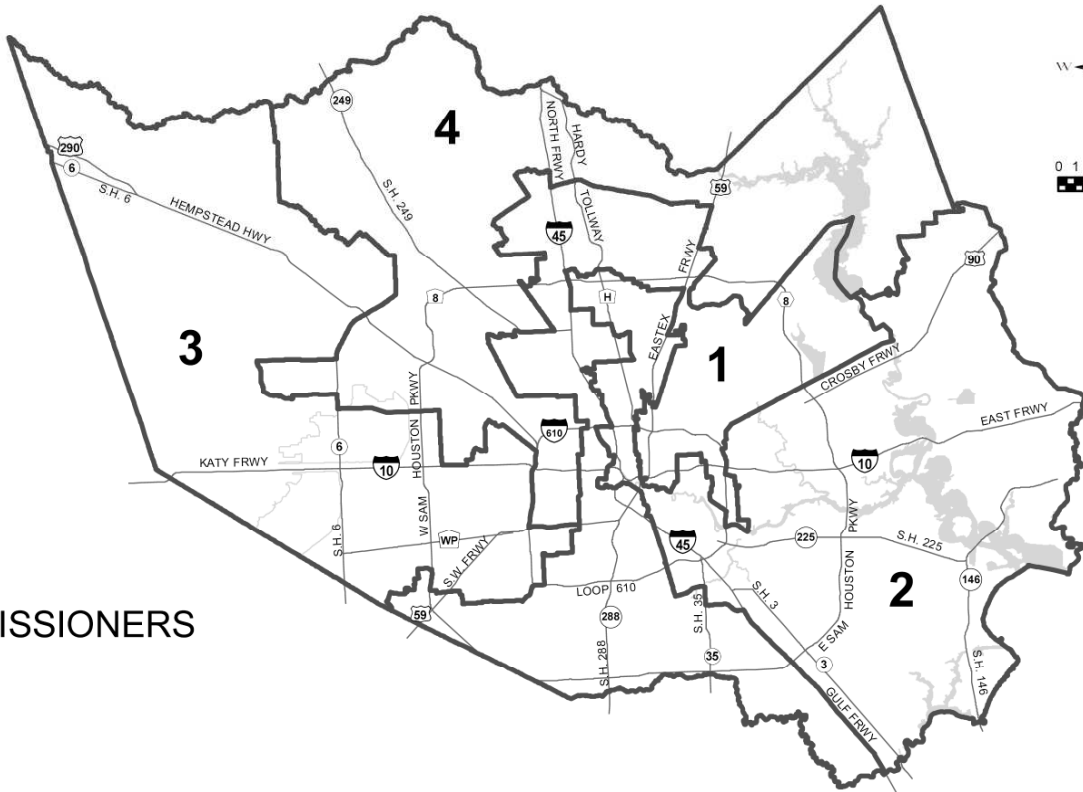
Calendar 2013

January	February	March	April	May	June
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8
13 14 15 16 17 18 19	10 11 12 13 14 15 16	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15
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27 28 29 30 31	24 25 26 27 28	24 25 26 27 28 29 30 31	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29 30

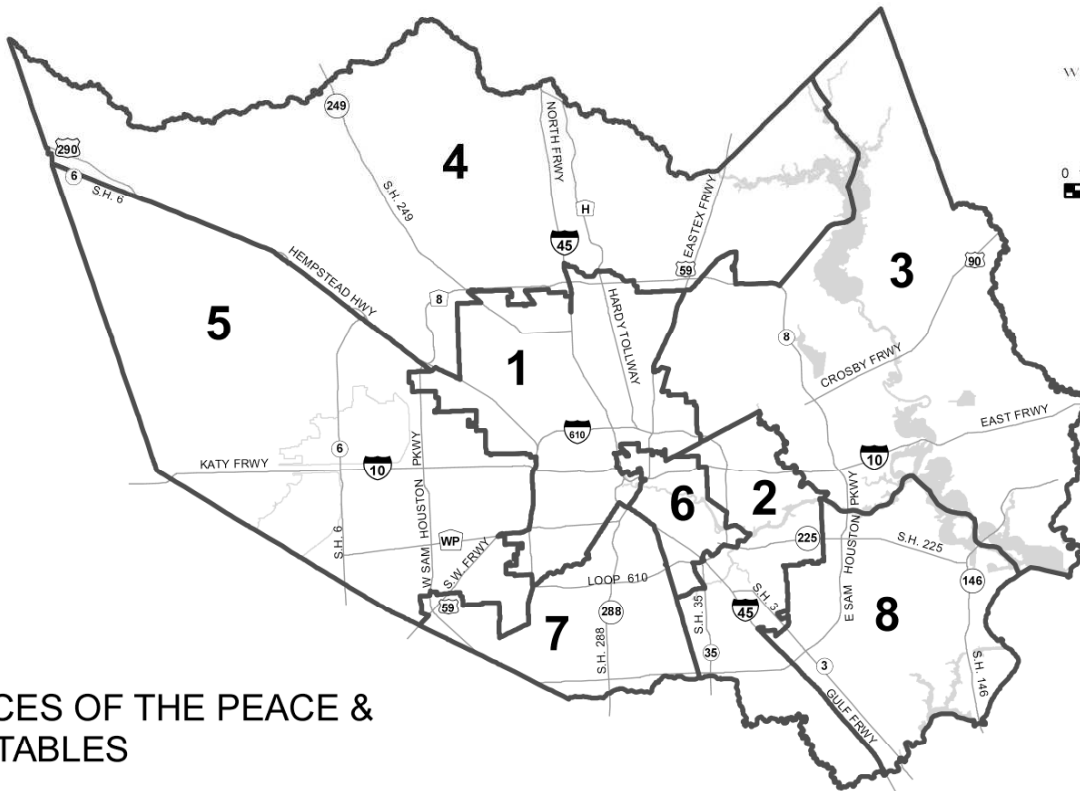
July	August	September	October	November	December
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7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 13 14	6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14
14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 16 17 18 19 20 21	13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21
21 22 23 24 25 26 27	18 19 20 21 22 23 24	22 23 24 25 26 27 28	20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28
28 29 30 31	25 26 27 28 29 30 31	29 30	27 28 29 30 31	24 25 26 27 28 29 30	29 30 31

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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONERS



JUSTICES OF THE PEACE &
CONSTABLES